**EMPLOYMENT LAWYERS GROUP NORTHERN IRELAND**

**Notice of Annual General Meeting**

Law Society House, Belfast – in-person event

Thursday 28th September 2023 at 4:00pm

**AGENDA**

1. Report of the Committee delivered by Chair
2. Notices
3. Treasurer’s report
4. Election of Officers & Committee
5. Any other business

**Election of Officers and Committee Members**

The Committee shall be composed of the four officers and a maximum of eight further elected ordinary members. Further members of the committee may be co-opted by the committee. At least six of the members of the committee (including officers) shall be solicitors, and at least four shall be barristers. At least one of the barristers and at least one of the solicitors shall be of less than five years’ professional experience.

The following officers will be elected by ballot of the members at the meeting:

(i) Chair;

(ii) Vice-chair;

(iii) Secretary;

(iv) Treasurer.

**Each candidate for office or a committee post must be proposed and seconded by ordinary members of the ELG.** If only one candidate is proposed for a post the candidate will be appointed without the need for a ballot.

**Nominations for officers and committee members are invited by Friday 22nd September 2023 at 5:00pm**. If only one candidate is proposed for a post the candidate will be appointed without the need for a ballot

Nominations should be sent to the secretary by email (Sarah.Cochrane@carson-mcdowell.com).

[DATE] September 2023

**Sarah Cochrane
Secretary of the Employment Lawyers Group Northern Ireland**

Email: Sarah.Cochrane@carson-mcdowell.com